



**SUSTAINABLE PROCUREMENT, ENVIRONMENTAL AND
SOCIAL STANDARDS ENHANCEMENT CENTRE OF
EXCELLENCE**

(SPESSECE)



AHMADU BELLO UNIVERSITY, ZARIA, NIGERIA

Specific Procurement Notice

REQUEST FOR BIDS

Employer: AHMADU BELLO UNIVERSITY, ZARIA, NIGERIA

**Projects: Sustainable Procurement, Environmental and Social Standards Enhancement
Centre of Excellence (SPESSECE)**

**Contract Title: NG-ABU ZARIA-250020-GO-RFQ: Procurement of office equipment (Printers,
Photocopiers, scanners, shredder), Laptop Computers and Tablets**

Country: Nigeria

IDA Credit No. IDP169405

RFB No: NG-ABU ZARIA-250020-GO-RFQ

Issued on 18th November 2022.

1. The Ahmadu Bello University, Zaria, Nigeria (SPESSECE) has applied for financing from the World Bank toward the cost of the Sustainable Procurement, Environmental and Social Standards Enhancement Centre of Excellence (SPESSECE) Project and intends to apply part of the proceeds toward payments under the contracts for the Procurement and Installation of Furniture and Rehabilitation of SPESSE Centre building.
2. The SPESSECE Ahmadu Bello University, Zaria, Nigeria now invites sealed bids from eligible Bidders for the Procurement of office equipment (Printers, Photocopiers, scanners, shredder), Laptop Computers and Tablets.
3. Bidding will be conducted through National Competitive Bidding Procurement using a Request for Bids (RFB) as specified in the World Bank's "Procurement Regulations for IPF Borrowers dated July 2016 revised November 2017 and August 2018 ("Procurement Regulations") and is open to all eligible Bidders as defined in the Procurement Regulations.
4. Interested eligible Bidders may obtain further information from the Centre Leader SPESSECE, Ahmadu Bello University, Zaria, Nigeria: mby.spesseece.abu@gmail.com during office hours 09:00 to 16:00 hours at the address given below. Bidders may obtain the bidding document at the Procurement Office, PPRC Building, No. 4 NUGA Gate Road Opposite Stadium Complex, A.B.U, Zaria - Nigeria.

5. The bidding document in English language may be purchased by interested Bidders upon the submission of a written application to the address below and upon payment of non-refundable fee of *Ten-thousand-naira only (N10, 000.00) via Remita by generating Remita Retrieval Reference (RRR) in favour of SPESSECE ABU Zaria, Nigeria.*

Kindly follow these steps: (i) Visit the Remita platform: remita.net (ii) Click ‘pay TSA and State’ (iii) Click ‘pay FGN and State TSA’ (iv) Click ‘pay a biller’ (v) Click ‘who do you want to pay’ (vi) Click Ahmadu Bello University, Zaria and select Sustainable Procurement, Environmental and Social Standards Enhancement Centre of Excellence (SPESSECE) (vii) Click Name of service/ purpose, select tender fee (viii) print the generated slip containing remits retrieved reference number then proceed to any commercial bank for payment, (vi) Go to SPESSECE ABU to obtain official receipt.

Note: Evidence of payment in accordance with item 5 above must accompany all Bid submission.

6. Submission of Technical and Financial Bids (1 original and 4 photocopies) should be in separate sealed envelopes clearly marked “Technical Bids” and “Financial Bids”, respectively and sealed in one common outer envelope stating the company’s name on the reverse side of the envelope, the project name and the Lot Title. All envelopes should be dropped in a Tamper proof bid box located at the SPESSE Office, PPRC Building, No. 4 NUGA Gate Road Opposite Stadium Complex, A.B.U, Zaria - Nigeria **within 2-weeks** from the date of this advertisement. Please ensure you collect acknowledgement for envelopes deposited in the Bid Box. The submission deadline is 2nd December, 2022 at 11.00am Nigeria time. SPESSECE ABU will confirm the receipt of each bid. The Bidders are expected to send their Bids before the deadline for submission. Any Bid submitted after deadline for submission will be returned unopened to the Bidder.
7. All bids be accompanied by bid security of not more than 2% of the Bid price
8. Firms that cannot meet the following key qualifications requirements are not encouraged to participate in the Bidding process:

a. Financial Resources:

The Bidders shall demonstrate that it has access to, or has available liquid assets, unencumbered real assets, lines of credit, and other financial means (Independent of any contractual advance payment).

b. Average Annual Turnover;

Minimum average annual turnover of Fifty million naira only (₦50,000,000.00) calculated as certified payments received for contracts in progress or completed within the last three (3) years.

c. Mandatory Requirement/Eligibility Criteria:

- Evidence of Incorporation with the Corporate Affairs Commission(CAC) Including forms CAC2 and CAC7;
- Tax Clearance Certificate for the last 3 years (2020, 2021, 2022) valid till 31st December, 2022 with a minimum Turnover of Fifty million naira only (₦50,000,000.00) only;
- Current PENCOS Compliance Certificate valid till 31st December, 2022;

- Current NSITF Compliance Certificate valid till 31st December, 2022;
 - Current ITF Compliance Certificate valid till 31st December, 2022;
 - Evidence of registration on the National Database of Federal Contractors, Consultants and service Providers (NDCCSPS) by submission of Interim Registration Report(IRR) expiring on 31st December, 2022;
 - Sworn Affidavits, not earlier than date of advertisement, attesting to the authenticity of information provided, disclosing whether or not any of the relevant committee of the university is a former or present Director, shareholder or has any peculiar interest in the Bidder and none of the company's Directors has been convicted of any criminal offence;
 - Company's Audited Accounts for the last 3 years (2019, 2020, and 2021).
 - A statement indicating that the company does not at the time of this bid have any existing loan or financial liability with a bank, other financial institutions or third party that is classified as doubtful, non-performance, bad or whose repayment portion has been outstanding for the last three months;
 - Verifiable evidence of financial capability with an average annual turnover of not less than 50 million in the last three years (2019, 2020 & 2021).
9. Attention is drawn to the Procurement Regulations requiring the Borrowers to disclose information on the successful bidder's beneficial ownership, as part of the Contract Award Notice, using the Beneficial Ownership Disclosure Form as indicated in the bidding document.

10. Enquiries

SPESSECE Ahmadu Bello University Zaria.

Tel: +2349027116273, +2348032646647

Email: spesse@abu.edu.ng

Signed:

Centre Leader